



**Job Opening for: Community Health Worker (CHW)**  
**Compensation: \$17.00-\$20.00/hour (depending on experience)**  
**Time: 20-40 hours a week**

Partnership Douglas County is seeking to hire two (2) Community Health Workers (CHW) responsible for helping community members and their families navigate and access community services and resources. This CHW position will focus on improving key factors in individuals lives such as access to care, education and prevention. The CHW will help each client navigate healthcare, community resources and provide education.

This is a 2-year grant (August 1, 2021 – June 30, 2023) will an opportunity to extend into the future.

**PDC is looking for individuals with skills in communication, that are compassionate and willing to work with vulnerable individuals and families.**

Candidates are not required to hold any medical based knowledge, but are required to hold Community Health Worker (CHW) course completion certification within 3 months of hire.

**Who we are:** Partnership Douglas County is a nonprofit organization in Douglas County that works together with residents and various agencies to address countywide health issues such as youth and family substance abuse, mental health and economic challenges. We reach out to the community through agency collaborations, media dissemination, presentations, and community events. Partnership Douglas County is a drug and smoke-free workplace.

We encourage you to learn more about us:

[www.pdcnv.org](http://www.pdcnv.org)

[www.facebook.com/pdcnv](https://www.facebook.com/pdcnv)

**TO APPLY:**

**Send the following to [info@pdcnv.org](mailto:info@pdcnv.org):**

- A complete application available at [www.pdcnv.org](http://www.pdcnv.org)
- Resume
- (OPTIONAL) Community Health Worker Certification

Position will remain open until filled.

## Partnership Douglas County Job Description

**Job Title:** Community Health Worker (CHW)

**Compensation:** Start \$17.00-\$20.00/hour, depending upon experience

**Qualifications:**

- High School Diploma or equivalent
- Experience working with vulnerable individuals and families preferred, but not required
- Ability to work independently and with teams
- Has strong communications skills
- Ability to assess, evaluate and problem solve
- Has knowledge in MS Word, MS Excel, and other data collection systems
- Have attended any of the following trainings or agree to attend within 6 months of hire date:
  - Community Health Worker Certification Course

**Status:** .5 - 1 FTE (20-40 hours per week). Grant funded position (August 1, 2021 – June 30, 2023). Benefit package that includes sick leave, paid vacation, taxes required by law.

**Description:** Community Health Worker will carry out activities as outlined in grants and will report to the Partnership Douglas County Executive Director.

**Duties:**

Connect individuals to community-based services through warm-hand off referrals and assisting in setting up appointments. Provide information on local resources to increase access to behavioral health and health care services. Collaborate with other Community Health Workers (CHWs) from across Nevada as a statewide initiative to build a robust CHW pool.

**If offered employment:** 1) applicant must be bondable, 2) provide evidence of clean driving record and 3) submit to fingerprinting and background check. If any check opens an area of concern or if the applicant is found to have lied on the application or interview process the employer as the right to retract an offer of employment.

I have read this job description and agree that I possess the qualifications and am able to complete the duties as outlined. I understand that this description can be changed as grant funding changes.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date